



4<sup>th</sup> December 2020

Dear Parents/ Carers,

### School Gate Times – Reminder

We have noticed that there has been an increasing number of children arriving late recently.

As you are all aware, during the current pandemic, for health and safety reasons we are operating a strict one-way system and staggered start for dropping off and collecting children.

Please note the start and finish times below for each year group and ensure that your child arrives on time for the school day and is collected on time at the end of every day too.

***If you are late bringing your child for their allocated entry time, you may be asked to take them around to the front office to be signed in there. Please also be aware that being 10 minutes late every morning means that your child is missing out on their spelling lesson every day; impacting on your child's reading and writing.***

Please note that although the gates are remaining open until 9am, this is for our last bubble only (Nursery and Reception children). Those in our other bubbles that arrive at this time will be sent around to the front office as the playground door for your child's class will be closed. If you arrive later than this, you will have to sign your child in at the school office.

Year Group	Start Time	Finish Time
Nursery	9:00am	11:45am
Reception	9:00am	3:10pm
Years 1,2,3	8:50am	3:20pm
Years 4,5,6	8:40am	3:30pm

### Did You Know... ?

In a School Year, If Your Child is Late Every Day By...	Your Child Would Have Lost Approximately...	or They Would Have Missed Approximately...
5 Minutes	3.5 Days from School	20 Lessons
10 Minutes	7 Days from School	41 Lessons
15 Minutes	10 Days from School	55 Lessons
20 Minutes	14.5 Days from School	82 Lessons
30 Minutes	22 Days from School	123 Lessons

**Please Encourage Punctuality to Maintain Attendance**

Thank you for your co-operation with this.

Yours faithfully

Miss L Smith  
Head Teacher

