



Remote Education: Information for Parents

This information is intended to help pupils and parents or carers understand what to expect from remote education if pupils are required to remain at home for reasons related to Covid-19.

The remote curriculum: what is taught to pupils at home?

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

- Your child will have access to online learning through Google Classroom. On Google Classroom, your child will find daily lessons, that have been planned by their class teacher as well as linked tasks, resources, and links to support them in their understanding and application.
- Parents can request paper copies of the children's lessons, tasks and resources if needed. The packs of work provided will mirror – to the best of our ability – the content that can be found on Google Classroom.
- Your child will be expected to return the work, that they have completed, back to their class teacher either through Google Classroom, Class Dojo or by returning their work packs back to the front office so that we can assess their work and they can receive feedback on the learning that has taken place.
- We will deliver live lessons through Microsoft Teams. During a live lesson, your child will be able to interact with their class teacher and take part as they usually would in a lesson. Live lessons through Microsoft Teams will also provide your child with the opportunity to ask their teacher questions and receive any necessary support. The link below will bring you to a YouTube video showing how to log in to this learning platform for the first time. If your child is unsure of their log in details, you can contact their class teacher via the office or through class dojo.

<https://www.youtube.com/watch?v=qx8xHpRMFHU>

- We will be regularly communicating with you and your child, whilst they are learning remotely. The staff at Bushbury Lane Academy may communicate with you and your child through Class Dojo, Google Classroom, TEAMS or via letter, email, or phone call. We will provide you with support and guidance during the time in which your child is learning from home and are here to answer any questions you may have.

Remote teaching and study time each day

Accessing remote education

How will my child access any online remote education you are providing?

- Your child will access online remote learning via Microsoft Teams and Google Classroom. Log in details for both learning platforms have already been provided to your child by their class teacher. If these details have been misplaced, you can contact the school and we will provide you with this information again.
- Alongside these learning platforms, we are also using Class Dojo to further support the learning that is taking place remotely and communicate effectively with parents.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- We can provide paper copies of the work that has been set on Google Classroom for your child to access at home. Within these packs of work, you will find the necessary teaching content, tasks, and resources, that will support your child in being a successful learner. If you require a work pack for your child, please contact the office on 01902 556486 to either arrange to collect a work pack or for one to be posted to you.
- We ask that all work packs once completed, are returned to the front office at the end of the week so that all work can be marked, and your child can receive feedback before taking a new work pack for the following week.
- Soon we will be able to lend devices to your child. Please contact the school office on the number provided above if you require a device from the school and this can be arranged.
- If you need support with accessing any of the online learning platforms such as Microsoft Teams and Google Classroom due to technical difficulties, please contact the school either through Class Dojo or by ringing the school office so that we can assist you.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

Google Classroom

- All learning can now be accessed via Google Classroom and your child is expected to engage in learning remotely for 4 hours per day. This is the legal minimum for primary aged children.
- Lesson content and resources are uploaded by teachers to Google Classroom prior to the following week, for example, all the lessons and resources that your child needs for the week commencing 18th January is available from early that morning. Your child's class teacher has sent out timetables via Class Dojo that we are encouraging every family to use to provide your child with structure each day.
- To support your child with their learning, class teachers have used a range of different ways to engage the children in their learning remotely. Your children may have access to videos of their teacher teaching phonics lessons, audios of their voice over PowerPoints to explain their learning as well as access to communicate with their teacher daily to ask any questions they may have over Google Classroom.

- Children currently have contact with their class teacher daily. The purpose of this is for children to ask any questions that they may have and to also receive feedback on their learning. Feedback comes in many forms via online learning, this may include your child's class teacher giving them praise as well as clear next steps to further their learning.
- Children will need to turn in their work daily. This can be through Google Classroom or taking photos of any work completed on paper and uploading them to class dojo. Your child's teacher will need evidence of Remote Learning daily.

Microsoft Teams

- Your child will be taught through Microsoft Teams, where they will be accessing two live lessons per day (2 hours). During this time, your child will receive lesson input, support and feedback which would mirror what would be happening should your child have been in the classroom.
- Your child will have received their log in details via Class Dojo from their teacher. Should you require these again, please contact your child's class teacher.
- The lessons that are delivered live by the teachers will correspond with the activities and resources planned for your children on Google Classroom and therefore we expect your child to attend these live sessions.

Remote Learning Work Packs

- Should you require a work pack due to having no access to internet or a device in the household (smart phone, tablet, iPad, laptop, PlayStation, Xbox) then you may contact the school office to arrange the collection of a work pack.
- These work packs will, to the best of our ability, mirror what is happening on Google Classroom.
- Work packs must be collected from the school office on a Monday. This will include all the work needed for that week. Work packs **must** be returned to school each week in order to track and monitor the progress that your child is making at home. Alternatively, you can send photos of your child's work to the class teacher daily through Class Dojo.

Class Dojo

- Class Dojo is being used as a means of communication between parents and teachers. You may choose this is a more accessible option to send images of your child's work.
- Teachers will use Dojo to give quick messages, times and share rotas throughout this lockdown period.

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

- Our expectation is that all children participate in remote learning for at least 4 hours a day. We aim to ensure that every child continues to learn and make academic progress throughout this pandemic.
- We expect your child to attend live sessions and be on time so that they benefit from the entire lesson.
- A daily register will be taken in order to ensure every child in the school is accounted for. It is vital that you, as parents, communicate with your child's class teacher daily to explain the work that they are completing, or your child's attendance will be automatically registered through your child accessing Google Classroom and attending Live Lessons. If for any reason your child is not accessing a live lesson, then please phone the office to let us know.
- We would hope that as a parent you support your child, where possible, but we understand that for some of you, especially those working from home this may be difficult. However, supporting your child could well be as simple as ensuring that your child has a routine, similar to that of the school day. To support with this, our teaching staff are sending out weekly timetables for your child to follow at home.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- We will take a daily register during the Microsoft Teams live lessons and if your child does not attend and is not showing much engagement on Google Classroom or through completing work packs then we will contact you.
- We will be monitoring the work that gets returned to us either through Google Classroom, class dojo or through paper copy and if your child's work is not being returned, we will contact you.
- All work will be looked at and marked. If we notice that your child needs extra support with something, we will be contacting you, or your child may be placed into an intervention group and further Microsoft Teams lessons will be scheduled.
- Our aim is to support you in getting your child to engage with remote learning. If you have a concern, then please do contact your child's class teacher. It may be that we are able to offer further support.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- Feedback may be written, or verbal.
- Feedback will occur daily for your child, considering they are accessing our provided platforms.
- Some feedback will be given during a live lesson as your child's progress is being assessed.
- Feedback will be supportive and move your child's learning on.
- Some feedback will be a celebration of what your child has achieved.
- The aim is that through relevant feedback your child will remain motivated and engaged.
- Through on-going assessments, your child's progress will be monitored, and teaching will be adapted to meet their individual needs.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- Where we can, we are ensuring that a member of staff can directly support your child, either in a small group or on a 1:1 basis. We currently have a timetable set up with an intervention teacher running throughout the week. You will be contacted if your child has been selected to join one of these interventions.
- We are tailoring the learning to meet the needs of your child.
- We will have more regular contact with you. Your views on how your child is managing at home with remote learning will support us in the next steps for your child and we will offer as much support as we can to help you.

Remote education for self-isolating pupils

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

- If your child is self-isolating at home, then they will have access to remote learning. However, if your child is poorly then there is no expectation that they complete any work, until they are better.
- Please ensure you are letting the office know if your child is poorly or self-isolating for any reason.

Remote Education Attendance

How will you track attendance in live lessons and engagement on Google Classroom?

- Your child's attendance will be tracked daily through Live Lessons on TEAMS and interaction through Google Classroom and Class Dojo (if you are taking photos of paper copies).
- Your child's attendance and involvement in Remote Learning is vital. It is a legal requirement that your child is accessing learning on a daily basis and that we have evidence to suggest your child is doing so.
- Your child will have two live lessons via TEAMS that they should join in order to understand the learning for that day.
- The attendance register for the day will be taken at the end of the first live lesson and sent to the office. Those who have not joined or not left a message with the teacher to explain why your child isn't there will receive a phone call from the office.
- We are aware of the children/ families who are struggling with access to online learning and therefore may find it more difficult to join live lessons. These parents must contact the class teacher daily to explain what your child is doing at home and that they are accessing learning in order to get an attendance mark for that day on the register.

Will my child be taught broadly the same curriculum as they would do if they were in school?

- We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, there will be links to PE sessions rather than actual teaching PE by our staff.
- Our aim is to still provide a balanced and broad curriculum. The curriculum will focus on your child building on what they know and developing the skills they need in order to be successful learners.

At what time should my child join on to their Live Lessons?

Live Lesson Schedule	Live Lesson 1	Live Lesson 2
Reception	9.00am – 9.30am	9.45am – 10.15am
Year 1	9.00am – 9.45am	11.00am – 12.00pm
Year 2	10.00am – 11.00am	11.00am – 12.00pm
Year 3	9.00am – 10.00am	10.00am – 11.00am
Year 4	11.00am – 12.00pm	2.00pm – 3.00pm
Year 5	9.00am – 10.00am	1.00pm – 2.00pm
Year 6	9.00am – 10.00am	1.00pm – 2.00pm
We have tried to plan the timetable taking into consideration siblings across the school and their ability to access devices at the same time.		